



Welcome to UCD

GRADUATE TAUGHT & RESEARCH STUDENTS

2023/24

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Every effort has been made to ensure the information contained herein is correct. However, it may be subject to change. University College Dublin does not have editorial control or take responsibility for the material published under the Students' Union banner.

IMPORTANT DATES

Most Programmes start at the beginning of the academic year in September. The start date for your programme will be stated in your offer letter. Research programmes can start at the beginning of September, January or May.

For details on term, revision and exam dates, please see the academic calendar for 2023/24 at

www.ucd.ie/students/keydates

21
SEP

GradsCONNECT Welcome

22
SEP

Graduate Research Student Orientation

11
SEP

21
JAN

Autumn (Trimester 1)

22
JAN

19
MAY

Spring (Trimester 2)

20
MAY

25
AUG

Summer (Trimester 3)

BEFORE YOU ARRIVE

We are delighted to welcome you to UCD, Ireland's Global University.

Once you accept your offer – and we really hope you do - you should prepare for the start of term. There are quite a few important things you need to do in the next few weeks, even before you get here!

1 Accept your offer

www.ucd.ie/graduatestudies/collegesschools

Ensure your place on the course by accepting your offer. If you are accepting online, you may be asked to submit an enrolment deposit of €500. This deposit is applied towards your tuition fee. There may be a slightly different mechanism for some graduate research programmes. Please check with your School.

2 Review payment options

www.ucd.ie/students/fees/howtopay

UCD has made a number of payment options available to help you settle your fees quickly and efficiently.

3 Check immigration regulations and apply for a visa (if applicable)

www.ucd.ie/global/study-at-ucd/visarequired

All non-EU/EEA students must comply with Irish immigration requirements. See the UCD Global website for further information about visa and immigration requirements.

4 Finalise your accommodation

www.ucd.ie/graduatestudies/studywithus/campuslife/accommodation

If you have been offered a place on campus, click 'Pay Residential Fees' to view and pay residential fees. If you will be living off campus, check out the UCD student accommodation search engine and other sources listed on the **Graduate Studies website** or the following links:

www.ucd.ie/residences/policies/generalfaqs

www.ucdaccommodationpad.ie

www.ucdsu.ie

www.daft.ie

5 Watch the UCD IT induction video

www.ucd.ie/itservices/ourservices/students

To help you get started using IT at UCD.

6 Download UCD Mobile

[Google Play or App Store](#)

This app will really help you settle into life in UCD. You'll find info on how to get to UCD, a map of the UCD campus (which includes all eateries and their opening hours), your Orientation timetable, as well as UCD Connect, a staff directory, welcome guides and library journals. You can even book the cinema and gym.

7 Get social!

www.ucd.ie/social-media

Use the hashtag #helloucd to connect with other students joining UCD this year. Check out the list of UCD-related social media sites (page 27) and keep up to date with the latest news and events from around the University.

8 Begin registration

www.ucd.ie/students/registration

A start time for registration will be allocated to you and confirmation will be sent to your UCD Connect email. To enter online registration, go to UCD Connect, click on the SISWeb icon and enter your login details. Make sure you upload your photo so that you can collect your UCD Student Card (Ucard). For more information, visit www.ucd.ie/graduatestudies/researchstudenthub/newgraduatestudents

9 Check out the commuting guide to plan how to get to UCD

ucdestates.ie/commuting

Contact campus services for help with directions.

10 Check out the Student Desk's Freshers Guide

www.ucd.ie/students/studentdesk/freshersguide

You'll get details on how to register online and have fees explained.

11 Know where to go for support

www.ucd.ie/graduatestudies/researchstudenthub/servicessupportforresearchstudents

There is much to enjoy at university, but it can also be difficult and stressful at times. If you have any problems while you're here, there are people to help you. The different types of support are listed on pages 12–14 and also available at www.ucd.ie/students/services and www.ucd.ie/students/help. You can find the ways to contact the Student Desk team on www.ucd.ie/askus



ON ARRIVAL

Plan your time carefully. The first few weeks of term will be a busy time for you, so make sure you plan your time carefully to make the most of everything that UCD has to offer.



12 Orientation

www.ucd.ie/graduatestudies/researchstudenthub/newgraduatestudents/orientation

You will receive information directly from your School regarding their planned activities. There are also two Graduate Studies events:

- **A Graduate Research Student Orientation Day 2023/24** for incoming graduate research students will be on Friday 22 September in the UCD Village Auditorium from 10am – 4pm
- **The GradsCONNECT Welcome 2023/24** for all new graduate taught students will be on Thursday 21 September from 4.00 – 5.30pm in O'Reilly Hall.

13 Collect your Student UCARD

www.ucd.ie/ucard

Please go to the Ucard website to find more information about Student Ucard distribution for 2023.

14 Get to know your Students' Union

www.ucdsu.ie

On joining UCD, you automatically become a member of the UCD Students' Union (SU). The SU represents students' views and opinions, and works on a number of University committees from all areas of university life as the voice of the student population. See page 20 for more information.

15 Get involved in UCD life

www.ucd.ie/studentcentre

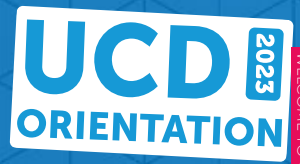
There are more than a hundred clubs and societies in UCD, covering activities such as debating and creative writing to juggling and dancing, and everything in between. Find a club, society or group that interests you, and join it.

16 Make sure you read...

- UCD Student Charter
- UCD Student Code of Conduct
- UCD Academic Regulations
- UCD Student Email Protocol
- UCD Smoke-free Campus Policy
- UCD Mental Health Policy
- IT Acceptable Use Policy
- Healthy UCD
- Dignity and Respect Policy

All accessible via the Student Services Directory: www.ucd.ie/students/services

WHAT HAPPENS DURING ORIENTATION



- You have the opportunity to make new friends and get to know people.
- UCD Orientation Guides (dressed in blue t-shirts) will help you to familiarise yourself with the campus and UCD services.
- You will meet staff in the School.
- It gives you the opportunity to receive academic advice and find out more about your programme and timetable.
- We introduce you to all the student services at UCD and what they offer you.
- See the Ucard website for details of how to obtain your Ucard:
www.ucd.ie/ucard/
[2023studentucarddistribution](#)
- Log into Brightspace (available via UCD Connect page) and complete:
 - **Introduction to UCD – Graduate Taught Students 2023/2024** module if you are a taught student
 - **Orientation for Graduate Research Students 2023/2024** if you are a research student.

For information about how to enrol, visit the Graduate Studies website:

www.ucd.ie/graduatestudies/researchstudenthub/newgraduatestudents



Orientation Day for Graduate Research Students

Orientation Day for Graduate Research Students

Friday 22 September 2023
10.00am – 4.00pm



GRADS CONNECT

Welcome for Graduate Taught Students

Thursday 21 September 2023
4.00pm – 5.30pm



IT SERVICES IN UCD



Before you arrive on campus, watch the IT Induction video, which will help you get started using IT at UCD.

www.ucd.ie/itservices/ourservices/students

Each student is provided with a UCD Connect account, so you have 24/7 access to key online services. Through UCD Connect, you have 1TB Gmail and Google Drive storage plus a personal calendar with your own academic timetable in it.



Download Google calendar with your timetable to your smart phone!

'DISCOVER IT' AT UCD

Remember to check out our Student IT Guide for videos, help, hints and tips. www.ucd.ie/itservices/ourservices/students

Check the Discover IT section in the 'Introduction to UCD – Graduate Taught Students' or 'Orientation for Graduate Research Students' modules in Brightspace.

If you need help with IT you can contact the IT Helpdesk through our IT Support Hub at www.ucd.ie/itservices or by calling 01 716 2700. Alternatively, you can make an appointment to avail of our face-to-face IT Centre service.

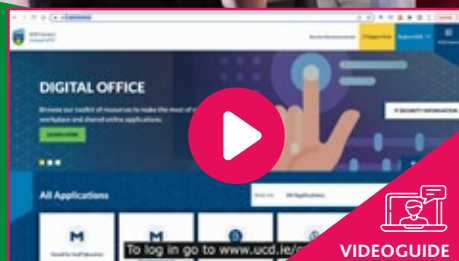
As a registered student you are entitled to download your own copy of Office 365 as well as Sophos Home anti-virus, which is free to install on your devices!

ACCESSING UCD CONNECT

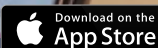
Your username is your UCD student number if you are a direct applicant or if you were here before. If you have already created a SISWeb password, use that to log in, otherwise your temporary password is your date of birth (ddmmyy). You will have to change your initial password (ddmmyy) on first login as it will expire. There is a change password tool in UCD Connect and you will be required to use a strong password.

How to change your password using UCD Password Self Service

A range of academic software is available for you to stream from Apps Anywhere or download from Software Downloads in UCD Connect. Within UCD Connect you also have access to the University's eLearning environment Brightspace. Here you'll find your learning and assessment materials, you can submit assignments and check announcements and communications from your lecturers.



How to Log in to SISWeb, Brightspace and UCD Email



UCD MOBILE APP

Before arriving on campus, download the free UCD Mobile 'app'. A New to UCD persona has been designed for you, which brings the most important information together in one place. Throughout the year events and information will appear. For example, you will be able to access your exam timetable at exam times.

- It's free!
- The interactive campus map will help you get around UCD.
- Watch the IT Induction video.
- You can change your UCD Connect password.
- Find guides and info on registering for your modules.
- Book a gym class or the cinema.
- Check your announcements from your lecturer using Pulse, the Brightspace virtual learning environment app.
- Look up library journals on the go.

Did you know the map feature in this app includes an augmented reality view of locations for iPhone users!

HOW TO REGISTER ONLINE

Before you begin the academic year at UCD, you will need to fully register with the University. Registration allows you to obtain your UCD Student Card (Ucard) and gain access to the wide range of facilities available to our students.

Check **key dates** to see when online registration opens for your programme.

To access online registration, go to UCD Connect and click on the SISWeb icon. Using the Login Via SSO button, enter your UCD Connect username and password when asked. If you are a new student, your username is your UCD student number and your default password is your date of birth (ddmmyy) – you can change your password once you have logged in.

If you were a student of UCD in the last three years, your computer account and email details remain the same.

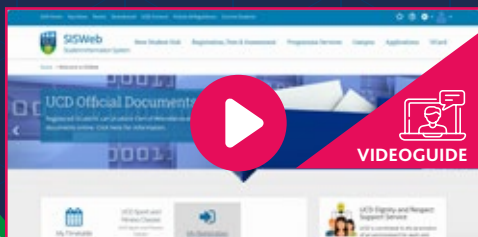
The My Registration button will bring you to the online registration pages. The first time you click on it, you will be asked to confirm your registration for 2023/24.

Your UCD Connect account will be available 48 hours in advance of online registration. Brightspace access will be available within 24 hours of registering to your programme. If you have any questions or problems with the registration process, please contact your College/School directly. For a step-by-step guide to registration and other support information, please visit

www.ucd.ie/students/registration

To access UCD Connect email, you will need to go to **www.ucd.ie/connect** and click on the Mail icon. Enter your username (UCD student number) and your password (Date of Birth in ddmmyy format).

Make sure you read the How to Register Online guide for full step-by-step instructions **www.ucd.ie/students/registration/registratiionguides**



How to Confirm your Registration

UCD ACADEMIC TIMETABLE

As you register to modules, tutorials, laboratories etc., they will appear on your timetable.

Click on a particular time slot to see what room/building that class is in or to check if the class is online.

Use the Autumn, Spring or Summer buttons to see the relevant timetable for each trimester.

You can also sync your SISWeb timetable to your phone.

Check your modules in Brightspace for any local timetable arrangements.

The screenshot shows a web interface titled "My Timetable - Autumn". At the top, there are tabs for "Autumn", "Spring", and "Summer", with "Autumn" selected. Below the tabs is a legend: a blue square for "Lecture", a light blue square for "Tutorial", and a yellow square for "Practical". The main area is a grid with columns for "Monday", "Tuesday", "Wednesday", "Thursday", "Friday", and "Saturday". The rows represent time slots from 9:00 to 15:00. Various colored boxes represent classes, with some containing text like "UCD 10000 Introduction to UCD", "UCD 10001 Introduction to UCD", "UCD 10002 Introduction to UCD", "UCD 10003 Introduction to UCD", "UCD 10004 Introduction to UCD", "UCD 10005 Introduction to UCD", "UCD 10006 Introduction to UCD", "UCD 10007 Introduction to UCD", "UCD 10008 Introduction to UCD", "UCD 10009 Introduction to UCD", "UCD 10010 Introduction to UCD", "UCD 10011 Introduction to UCD", "UCD 10012 Introduction to UCD", "UCD 10013 Introduction to UCD", "UCD 10014 Introduction to UCD", "UCD 10015 Introduction to UCD", "UCD 10016 Introduction to UCD", "UCD 10017 Introduction to UCD", "UCD 10018 Introduction to UCD", "UCD 10019 Introduction to UCD", "UCD 10020 Introduction to UCD".

Your time slots are colour coded so you can see at a glance your lectures, labs and tutorials.

This is an example of what your timetable may look like during your time in UCD.

FEES INFORMATION

DEADLINES FOR PAYMENT OF FEES

Programme Duration	Instalments	Dates
1 Trimester	Full amount	Sunday 17 September 2023
2 Trimesters	First instalment	Sunday 17 September 2023
	Remaining balance due	Wednesday 31 January 2024
3 Trimesters e.g. research, taught masters etc. <i>Starting in September 2023</i>	First instalment	Sunday 17 September 2023
	Second instalment	Wednesday 31 January 2024
	Third instalment	Sunday 12 May 2024
3 Trimesters <i>Starting in January 2024</i>	First instalment	Wednesday 31 January 2024
	Second instalment	Sunday 12 May 2024
	Third instalment	Sunday 1 September 2024
3 Trimesters <i>Starting in May 2024</i>	First instalment	Sunday 12 May 2024
	Second instalment	Sunday 1 September 2024
	Third instalment	Friday 31 January 2025

HOW MUCH DO I PAY?

Fees information per programme:

Graduate Research

www.ucd.ie/students/fees/eucoursefees/eugraduateresearchfees202324

www.ucd.ie/students/fees/noneucoursefees/non-eugraduateresearchfees202324

Graduate Taught

www.ucd.ie/students/fees/eucoursefees/eugraduatetaughtfees202324

www.ucd.ie/students/fees/noneucoursefees/non-eugraduatetaughtfees202324

Fees are inclusive of a Student Centre Levy, which must be paid by all students.

HOW TO PAY

You can pay online through online registration (SISWeb) using a debit/credit card. A third party can pay on your behalf. Visit www.ucd.ie/students/fees/howtopay. Click on 'Third Party Payment'.

For information about Fees and EU Fee eligibility please visit www.ucd.ie/fees



INFORMATION ON GRANTS

If you have applied for a grant through Student Universal Support Ireland (SUSI), remember to provide us with your SUSI application number in the Personal Details section of the online registration system. This is a 13-digit alphanumeric number, beginning with 'W'.

SUSI

Please note that all students in receipt of a grant must pay the Student Centre Levy of €254 plus any fees not payable under the grant scheme. For information about grants, visit www.susi.ie and www.studentfinance.ie

FINANCIAL SUPPORT IN UCD

As a student of University College Dublin, you are expected to have budgeted appropriately and sufficiently before starting your studies. However, UCD recognises that unexpected financial problems can arise. If you find yourself in financial difficulty, you may wish to seek advice from one of the following: your Student Adviser, your Chaplain or your SU Welfare Officer.

If you are a research student, you may talk to your supervisor/School to see if there are any funding/tutoring opportunities available within the School.

For information about the types of financial support available in UCD, visit www.ucd.ie/studentadvisers

WITHDRAWING FROM YOUR PROGRAMME*

*For students starting in September.

If you are considering withdrawing, talk to someone first. Talk to your School, Student Adviser or staff on your programme about why you're thinking of leaving.

If you still wish to withdraw, complete a withdrawal form and return the completed form and your UCD Student Card (Ucard) to your School by **3 November 2023**.

If you withdraw on or before **3 November 2023**, you will receive a full refund of any payments made subject to points 1.4 and 1.5 of the refunds policy.

If you withdraw after the **3 November** deadline, you will be liable for fees. For more information, visit

www.ucd.ie/students/fees/withdrawal

For Graduate School contacts, visit www.ucd.ie/graduatestudies/collegesschools

For Student Adviser contacts, visit www.ucd.ie/studentadvisers

Visit the fees website for more information www.ucd.ie/fees

STUDENT SUPPORT

UCD GRADUATE STUDIES

www.ucd.ie/graduatestudies

The Graduate Studies team, led by the Dean of Graduate Studies, develop supports for Graduate Education in UCD. Please do not hesitate to contact the team for any general queries you may have concerning any of our Graduate programmes in the University.

e: **Graduate Studies Connector**

SCHOOL OFFICES (ACADEMIC ADVICE)

www.ucd.ie/graduatestudies/collegesschools

As a graduate student, you will be associated with a particular School/unit within UCD. If you have general questions about your subjects, modules or degree compliance, you may contact the School Office. If you need academic advice, you may also contact your Programme Coordinator. If you are a research student, talk to your Supervisor.

STUDENT DESK

www.ucd.ie/askus

Module registration, SISWeb access, fees and form stamping are just some of the services the Student Desk provides. You can also get official documents such as Certificates of Attendance, Statements of Results, and Official Transcripts online via your SISWeb account, under the Registration, Fees and Assessment tab. You can contact the team through the Student Desk Connector, call on 01 716 1555 or walk into the Tierney Building. For opening hours, check www.ucd.ie/students/studentdesk/openinghours

STUDENT CARDS (UCARD)

www.ucd.ie/ucard

t: +353 1 716 8196

e: ucard@ucd.ie

ACCESS AND LIFELONG LEARNING – DISABILITY SUPPORT

www.ucd.ie/all

e: all@ucd.ie/disability@ucd.ie

t: +353(0) 1 716 7123

UCD Access and Lifelong Learning provides a range of supports for students who enter UCD through the HEAR, DARE, QQI FET, Mature, Open Learning, Access Programme and Lifelong Learning pathways. The supports provided include disability, financial, academic and social supports.

UCD STUDENTS' UNION

Marc Matouc (Graduate Officer)

www.ucdsu.ie

e: graduate@ucdsu.ie

As a UCD student you automatically become a member of the Students' Union. See page 20.

UCD GLOBAL

www.ucd.ie/global

UCD Global offers a wide range of support services to international students as well students wishing to study abroad on exchange programmes or engage in international volunteering.

STUDENT ADVISERS

www.ucd.ie/studentadvisers

Student Advisers are here to support students individually and collectively in identifying and achieving their academic goals by helping them manage the various life challenges they may encounter. Each degree programme has a dedicated student adviser and there are additional advisers for international, mature and postgraduate research students. Contact your **adviser** if you feel we can be of assistance. Student Advisers work closely with the faculty and staff. You can contact them in relation to personal, social or practical issues.

DIGNITY AND RESPECT SUPPORT SERVICE

www.ucd.ie/dignityandrespect

t: +353 (0) 1 716 7716

e: respect@ucd.ie

The UCD Dignity and Respect Support Advisers work proactively with students who disclose issues of bullying, harassment and sexual misconduct and those who are reported for such issues. They will support you to make a decision that is right for you and your situation.

STUDENT HEALTH

www.ucd.ie/stuhealth

t: +353 1 716 3134

The Student Health Service provides on-campus medical, psychological and psychiatric care to registered students of the University.

ACCOMMODATION QUERIES

www.ucd.ie/residences

t: +353 (0) 1 716 1031

e: residences@ucd.ie

OFFER/APPLICATION QUERIES

www.ucd.ie/registry/prospectivestudents/admissions/graduateapplicants/applying

t: +353 (0) 1 716 1555

e: Student Desk Connector

LOST/FOUND, EMERGENCY SECURITY, UNICARE EMERGENCY LINE, CAMPUS SERVICES

www.ucdestates.ie/unicare

t: +353 (0) 1 716 7000

e: estates@ucd.ie

UCD CHAPLAINCY

www.ucd.ie/chaplaincy

One of the key roles of chaplains is to provide human and spiritual support and care for students. All faiths and none are welcome.

STUDENT COMPLAINTS AND APPEALS

www.ucd.ie/secca

If you are dissatisfied with your UCD experience, the Student Engagement Conduct and Complaints team is happy to provide advice and guidance on UCD's procedures.

RESEARCH STUDENTS

SERVICES AND SUPPORTS FOR RESEARCH STUDENTS

www.ucd.ie/graduatestudies/researchstudenthub/servicessupportsforresearchstudents

RESEARCH STUDENT HANDBOOK

www.ucd.ie/graduatestudies/researchstudenthub/researchstudenthandbook

STUDENT SUPPORT

Here is a sample of the best places to go for different types of queries.

“ I need academic advice/registration guidance about my modules	College/School Office www.ucd.ie/collegesandschools
“ I'm having problems with the online registration system	Student Desk or College/School Office www.ucd.ie/askus or www.ucd.ie/collegesandschools
“ I have a personal problem	Student Adviser www.ucd.ie/studentadvisers
“ I have a disability/learning difficulty	UCD Access and Lifelong Learning – Disability Support www.ucd.ie/all
“ I've lost my UCD Student Card (Ucard)	Ucard Bureau www.ucd.ie/ucard
“ I want to report an emergency on campus	Estate Services Ext. 7999 or (01) 716 7999 https://ucdestates.ie/unicare
“ I need a cert of attendance or official university stamp or transcript	Student Desk www.ucd.ie/sisweb or www.ucd.ie/askus
“ I have a problem with my UCD accommodation	Student Residences (Resident Assistant) www.ucd.ie/residences
“ I want to join a society or club to meet new people	UCD Sport and Societies www.ucd.ie/sport www.societies.ucd.ie
“ I have a question about my fees	Student Desk www.ucd.ie/askus
“ I'm an international student with visa problems	UCD Global www.ucd.ie/global/enquire
“ I want to get in touch with other students from my country	UCD Global www.ucd.ie/global
“ For advice on all of the above	Student Help www.ucd.ie/students/help

UCD REGULATIONS

When you become a UCD student, you join a community that values honesty, integrity, dignity and respect. The UCD Student Charter and Student Code of Conduct outline the role you play and how you are expected to act while in UCD. It is important that you familiarise yourself with the University Regulations before you begin your life here in UCD.

UCD STUDENT CODE OF CONDUCT

The Student Code of Conduct sets out the University's expectations of your behaviour and asks you to abide by three important principles:

- **Respect:** Treat everyone with dignity and respect.
- **Responsibility:** Conduct yourself in a responsible way.
- **Academic Integrity:** Be honest in your studies.

UCD STUDENT CHARTER

The Student Charter sets out the roles and responsibilities of the various groups within our University and outlines what you can expect from your University and what the University expects from students.

UCD STUDENT EMAIL PROTOCOL

Remember to check your UCD email account frequently so that you don't miss out on important information from the University. **We use your UCD email address for all official communication with you.** The full student email protocol can be found at the link below.

UCD ACADEMIC REGULATIONS

Your studies in UCD are governed by a set of overarching rules called Academic Regulations. These regulations are supported by academic policy, procedures and guidelines. You can read the Academic Regulations at the link below.

UCD EXAM REGULATIONS

UCD has examination procedures and regulations in place, so make sure that you are aware of the rules.

SMOKE-FREE UCD POLICY

UCD is committed to working towards a smoke-free campus. All built-up areas of the campus, commuting hubs, carparks and pedestrian routes to and from commuting facilities are prescribed as smoke-free zones. Your cooperation not to smoke/vape in these areas is appreciated.

You will find a copy of these and other university policies and regulations in the Student Services Directory on the Current Students area of the website, under University Regulations. www.ucd.ie/students/services

CAMPUS FACILITIES

UCD has a population of around 30,000 people and is home to all of the facilities you'd expect to find in a small town. You'll find almost everything you need on or near campus, including shops, cafés, a bicycle shop, a barber, a medical centre, a pharmacy and much more. Of course, life at university is not just about lectures and study; there is so much more to being at UCD.

UCD STUDENT CENTRE

You will find that sports clubs, societies and social life are vital ingredients of your university experience. The Student Centre, UCD Sport and the UCD Sport and Fitness complex are the home of student life on campus. They provide you with the most diverse student facilities of any university in Ireland. Facilities in the Student Centre include a state-of-the-art 3D cinema, a drama theatre, a debating chamber and a 600-seat auditorium.

www.ucd.ie/studentcentre

Campus Garda Office
1-2m, Mon-Wed during term

www.ucd.ie/estates

Childcare

www.ucd.ie/creche

Campus Services

www.ucd.ie/estates

Gaeltacht UCD

www.ucd.ie/bnag

Disability Support

www.ucd.ie/all

UCD Centre for English and Global Languages

www.ucd.ie/alc

Bike Shop

www.facebook.com/BelfieldBikeShopUCD

UCD SPORT AND FITNESS

As a UCD student you are entitled to free gym membership and discounted swim membership. To register for the gym and take your online induction, visit www.ucd.ie/sportandfitness

UCD Careers Network

www.ucd.ie/careers

IT Services

www.ucd.ie/it

Shops and Restaurants

ucdestates.ie/retail-and-food/

UCD Global Lounge

www.ucd.ie/global/studentexperience/theucdglobalounge

UCD Student Health

www.ucd.ie/stuhealth

UCD Student Counselling

www.ucd.ie/studentcounselling

For a full list of facilities available to you in UCD, visit www.ucd.ie/students

SPORT

www.ucd.ie/sport

For many students at UCD, sport is an important part of life and we hope that you will engage with this aspect of campus life when you join us. With over 50 official sports clubs, excellent facilities and a huge programme of fitness classes, there is something for everyone. Sporting facilities include 12 natural grass pitches, including the UCD Bowl – home ground to both the UCD RFC and the UCD AFC – a 50-metre swimming pool, three gyms, squash courts, tennis courts, three multi-purpose sports halls, five-a-side and full-size synthetic pitches, as well as the National Hockey Stadium. To see the full list of clubs and facilities, visit the UCD Sport website www.ucd.ie/sport and Instagram page www.instagram.com/ucdsport.

STUDENT LOCKERS

ucdestates.ie/students

Lockers are available to rent for the academic year in the main teaching buildings. Lockers can be booked online through SISWeb using your UCD Student Card (Ucard).

SOCIETIES

societies.ucd.ie

UCD Societies are at the centre of student life on campus. With over 80 societies, we have something for everyone. It could be drama, juggling, dance, languages, debating film, volunteering ... the list goes on! Societies run events throughout the year. For more information visit our website and events calendar or follow us @ucdsocieties and stay connected with the best students events throughout the year.

LIBRARY

libguides.ucd.ie/newstudents

UCD Library provides the information resources, services and friendly staff to help you succeed with your studies. You have access to five libraries with wifi and ample spaces for study. The library staff are on hand to answer any questions you might have. A dedicated online guide will help you become familiar with the Library website, online collections (available 24/7) and services, which include our popular laptop and self-service loans. Your UCD Student Card (Ucard) is your library card – you will need this to enter and exit the library, borrow books or borrow a laptop. UCD Library also provides services for researchers that graduate research students can access at www.ucd.ie/library/researchers

CAMPUS SERVICES

The UCD Estate Services Contact Centre is a support hub based in UCD Village. Students can request support for any general enquiries and maintenance issues. Contact can be made face to face, via email, or by phone. The Contact Centre operates 24/7, 365 days per year. UCD Village also hosts an auditorium, gym, bookable meeting spaces, a convenience store, a food hall and café, and a bar.

BIODIVERSITY ON CAMPUS

ucdestates.ie/green-campus/biodiversity

The 330-acre Belfield campus is home to a rich array of biodiversity, supported by 40 acres of woodland with over 50,000 trees and numerous lakes, watercourses and naturalised areas. Check out the Campus Pollinator plan and explore the woodland walks on campus.



GETTING TO UCD

The Belfield campus is located 4 km from Dublin city centre on the N11. There are many travel options from various parts of the city, the local suburbs and indeed the whole country. **UCD strongly encourages the use of public transport where possible.**

PUBLIC TRANSPORT

www.ucdestates.ie/commuting

DUBLIN BUS

journeyplanner.transportforireland.ie

Check out the **Dublin Bus website**, which has links to bus routes in and out of the Belfield campus. **Go-Ahead Ireland** operates key bus services to UCD, including the 17 and 175.

IRISH RAIL

www.irishrail.ie

The DART will take you north to Howth/Malahide and south to Greystones. A shuttle bus operates from Sydney Parade to UCD during term time.

LUAS

www.luas.ie

The Green LUAS line, at Windy Arbour and Milltown, is also within walking distance; and the 175 bus, leaving Belfield every 20 minutes, connects to the Luas at Dundrum Station.

AIRCOACH/DUBLIN AIRPORT

www.aircoach.ie
www.dublinairport.com

Aircoach is a bus service from Dublin Airport to the city centre and UCD campus. It passes by the main entrance to UCD on the Stillorgan Road.

CYCLING

ucdestates.ie/commuting/getting-here/cycling

UCD has over 5,000 cycle parking spaces, a free secure bike parking area for all students and several pedestrian and cyclist only entrances.

UCD BIKES

Service • Rental • Sales

Visit the on-campus bike shop next to Belfield House for sales of new and pre-loved bikes, service and repairs.

www.ucdbikes.ie

COMMUTING TO UCD BY CAR

UCD strongly encourages the use of public transport, cycling and walking to campus.

UCD operates hourly paid and permit parking on campus. Students living on the Belfield Campus are not eligible to purchase a parking permit.

Parking is limited on campus and available on a first come first served basis. Demand for spaces exceeds supply during peak term periods. Car parks are designated as permit parking or hourly paid zones. Parking permits cost €100 for the academic year and hourly parking costs €1 or €2.40 per hour depending on location.

Important: purchasing a parking permit does not guarantee availability of a parking space. For full details and to purchase a permit, see www.ucd.ie/commuting




STUDENT LEAP CARD

www.leapcard.ie


Save up to 50% on public transport costs by applying for a Young Adult Leap Card (for those aged between 19 and 23 years) or Student Leap Card (for full-time third level students aged over 24 years). Savings apply across buses, the Luas and trains.

LEAP TOP-UP APP

Leap Top-Up App allows you to instantly Top-Up your TFI Leap Card, check your balance and buy tickets! Hold your TFI Leap Card to the back of your compatible smartphone to instantly check your balance, collect a pre-paid ticket, or top-up your TFI Leap Card – anytime, anywhere.

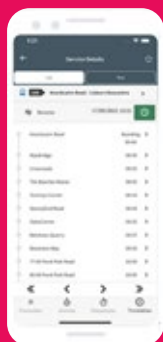


GoCar
UCD provides a GoBase for GoCars and free parking for GoCars.



E-car
Charging points are available on campus.

APPS TO HELP PLAN YOUR COMMUTE



TFI LIVE

The TFI Live App allows you to access live real-time departure and journey planning information across the Transport for Ireland (TFI) network.



CYCLE PLANNER

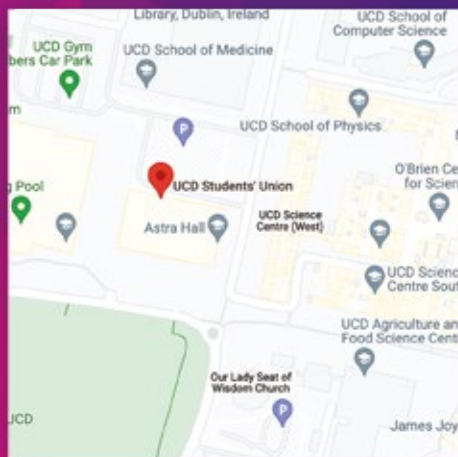
The app provides door-to-door route plans with options that will suit all levels of cycling capability.



TFI GO

Allows you to buy tickets for public transport services. Your ticket is downloaded to the app and can be used to travel straight away.

This is your **STUDENTS' UNION**



UCD Students' Union (UCDSU) is an organisation dedicated to ensuring fairness, opportunities and a voice for the whole student community within the university. Our motto is 'Empowering Students', which speaks to our desire to help UCD students take ownership of their student experience and get the absolute most out of it. We offer a range of support and services, both online and in-person.

If you have a general question and don't know who to contact, send an email to su@ucdsu.ie or pop by the reception



GET TO KNOW US



PRESIDENT: MARTHA NÍ RIADA

president@ucdsu.ie

The president leads the political direction of the Union. They liaise with University management and staff to amplify the voices of students and lead the whole team's efforts to keep students at the heart of university decision making.



CAMPAIGNS & ENGAGEMENT OFFICER: MIRANDA BAUER

campaigns@ucdsu.ie

The Campaigns & Engagement Officer is responsible for the organisation, coordination and implementation of Union campaigns locally and nationally. They also organise class rep recruitment, training and other activities throughout the year.



EDUCATION OFFICER: SARAH MCGRATH

education@ucdsu.ie

The Education Officer is in charge of the academic affairs of the Union. They sit on an array of committees and boards that govern the direction of the university in relation to education matters and ensure the student voice is heard and is paramount in decision making.



ENTERTAINMENTS OFFICER: NEO O'HERLIHY

ents@ucdsu.ie

We are strong believers that a full student experience means experiencing college life outside the classroom as much as in it. The Entertainments Officer leads out on all Students' Union events; big and small, on and off campus.



GRADUATE OFFICER: MARC MATOUC

graduate@ucdsu.ie

The Graduate Officer is responsible for all postgraduate student academic and welfare support matters. They also engage in peer-to-peer support with students and represent postgraduate students on a number of key university committees.



WELFARE OFFICER: JILL NELIS

welfare@ucdsu.ie

The Welfare officer is in charge of all the issues that pertain to student wellbeing. This involves providing information and running impactful campaigns on issues like housing, mental health supports, physical health supports and accessibility.

For more information on the roles of the sabbatical officers, you can check our constitution at <https://www.ucdsu.ie/governance>

How to GET INVOLVED



Whether you're here for the craic, because you're cracking up, or both, there are no shortage of ways for you to help UCDSU have an impact. We protest on issues that UCD students have told us matter. There's no experience required! Sometimes it's as easy as checking our Instagram page or seeing what's in our latest email update. We are a multifaceted Students' Union that fights for better outcomes for all, which means we need to show our strength in numbers. Whether we are marching in town or protesting outside the Dáil we'd love for you to make a placard and come with us.

If you're looking for something a bit more hands-on, here are some ways for you to get involved in your Students' Union:

RUN FOR CLASS REP

You're probably thinking: surely, someone in my year will run for class rep and that's probably what all your classmates are thinking. Therefore, there is a high chance that actually, nobody will run for class rep! So if you're the type of person who is comfortable speaking up when something isn't right and you care enough about your class and studies to put yourself forward, why not run for class rep yourself? We promise we'll provide all the tools you need to be a successful rep. All you have to do is fill a quick nomination form which we will be distributing.

GET INVOLVED IN THE CAMPAIGNS OR ENTS FORUM

If you've got ideas and want to be more directly involved in how campaigns and events are run by the SU, you should consider getting involved in the Campaigns or ENTS Forum. There are still some positions up for grabs. If you're interested in learning more make sure to email our Entertainments Officer Neo (ents@ucdsu.ie).

UCDSU SHOPS

The money you spend in the SU shops goes straight back into the UCD Students' Union so we can help students like you with a whole host of services. We provide representation as well as educational and welfare support, like free buses to exams, stationery and study fuel. We create volunteering opportunities and platforms to grow your skills, not to mention gigs, events, and on-campus entertainment – so it's money well spent!



UCD BALL

Follow us on
SOCIAL MEDIA

@ucdsu



<https://www.linkedin.com/company/ucdsu/>



OUR COMMITMENT TO YOU FOR 2023–2024

1. Our Impact, Your Support

- There are significant costs associated with going to college and getting a meaningful student experience, so we will work with like-minded bodies to push for State policy changes that make college more affordable for students.
- The shortage of student beds has never been so acute, so we will campaign and lobby for genuinely affordable student accommodation.
- As a Union, we believe in the principle of free education, so we will continue to campaign for lower tuition fees and student contribution charges, as well as better funded grants.
- Getting a meaningful student experience is becoming more expensive, so, while acknowledging the cost of living crisis is not your fault, we will still do what we can to help you to navigate it through a variety of supports.

2. Equity at the Heart of UCD

- The student voice is key to the running of the university, so we will fight to make sure that your voice is heard at programme level.
- Students need to lead the way by being the conscience of the university in relation to dignity, respect, equality, diversity and inclusion.
- A university in a first world country should champion justice in society. The climate emergency is real and it is not being taken seriously enough, so we will lobby for real action on sustainability and decolonising the curriculum.

3. Student Experience for All

- UCDSU understands the needs, interests, and preferences of the student body. We will lead out on events and aim to run a wide variety of on-campus events that cater for a diverse student body.
- Every member of the SU is entitled to equal access to SU supports and representation, so we will strive to offer parity of service for students not always in Belfield.
- We believe there is scope to develop campus spirit and a sense of belonging on campus which has yet to recover post-COVID 19, so we strive to foster community spirit.

EMPOWERING
STUDENTS





Healthy UCD

Find us here!

www.ucd.ie/healthyucd

 healthyucd@ucd.ie

 Healthy UCD

 @healthyucd

 @healthyucd

Healthy UCD is a health promotion initiative for the UCD community.

We encourage students to make good choices for their health and wellbeing by promoting resources like the Woodland Walks, sports facilities, mindfulness classes, and healthy recipes.

We promote mental health and wellbeing supports including the Student Health and Counselling Services, Student Advisers and Silvercloud – [see our website for more information](#)

Look out for us during Orientation and at our events during the year including Healthy Eating Week and Active Living Week.

 **Be Active**  **Eat Healthy**



 **Be Mindful**  **Help and Support**



 **Connect**  **Keep Learning**





UCD Equality, Diversity and Inclusion
www.ucd.ie/equality

RACISM STOPS WITH ME

#UCDAgainstRacism

UCD is proud of its inclusive culture which is central to making your time at UCD a positive one. You are protected by the University's Equality, Diversity and Inclusion policies. UCD supports every individual's right to study and work in an environment where everyone feels respected and included.

Get involved in UCD's anti-racism campaign today!

The Equality, Diversity and Inclusion (EDI) Unit leads on initiatives, awareness raising and promotes the embedding of EDI into all aspects of University life. The EDI Unit **encourages student involvement and representation in all of its activities.**

Contact us on edi@ucd.ie or visit our website www.ucd.ie/equality

GET SOCIAL

Here are some UCD-related social media sites that we recommend to our students. Visit www.ucd.ie/social-media for a full list. Use the hashtag #helloUCD to connect with other students joining UCD this year.



/UNIVERSITYCOLLEGEDUBLIN

Keep up to date with news, events and updates via this Facebook home of the University, aimed at students, staff, community and prospective students.

/UCDSTUDENTLIFE

For updates, events and news about your hub for student sports, societies and fun on campus.

/UCDGLOBAL

News, events and support for the international student community.

/UCDLIBRARY

Like our page and get news on Library events, collections and services.



@UCDGS

News and events for graduate students.

@UCDDUBLIN

The voice of UCD on Twitter: sharing news and relevant updates from around the University.

@UCDSTUDENTDESK

Updates and information on registration, fees, exams and Student Desk news.

@UCD_GLOBAL

Updates and news for international students.

@UCDSTUDENTS

News about sports, societies and events on campus.

@UCDITSERVICES

For IT updates and service announcements.

@UCDLIBRARY

Follow us for updates on Library news and our collections and services.

FOLLOW YOUR COURSE

Many UCD Colleges (e.g. Science) and Schools (e.g. School of Archaeology) have a dedicated Facebook and/or Twitter presence. It's a great way to find out what your lecturers, researchers and fellow students are up to. Have a look on www.ucd.ie/collegesandschools, go to your School page and look for their 'find us on' icons.



UCD - UNIVERSITY COLLEGE DUBLIN

This channel gives you a sense of campus life at University College Dublin, Ireland's global university.



@UNIVERSITYCOLLEGEDUBLIN @UCDGLOBAL

Check out Instagram for pictures of campus life. Why not tag #ucd #universitycollegedublin and #helloucd in your pictures too.

or visit www.ucd.ie/social-media

For further information please contact us.
We will be happy to deal with your enquiry or direct
you to the best person to answer your question.



UCD Graduate Studies

www.ucd.ie/graduatestudies

w: www.ucd.ie/graduatestudies

e: Graduate Studies Connector

in [ucd-graduate-studies](https://www.linkedin.com/company/ucd-graduate-studies)

bird [@ucdgs](https://twitter.com/ucdgs)